



# BITT POLYTECHNIC

Getlatu, Ranchi- 835217

BITT-P/ Notice/2022-23/10427

Date: 09-07-22

## NOTICE

### Subject: Re-Registration for Diploma 2<sup>nd</sup> Semester

With reference to the notice BITT-P/Notice/2022-23/10414, Dated 06.07.2022, All Diploma students who have taken the admission for the 2021-24 session are informed that their re-registration for the 2<sup>nd</sup> semester is going on. The last re-registration date is 12-07-22, and the commencement date of the class is 13-07-22.

Students are advised to pay all outstanding dues (if any) and register for the upcoming academic session accordingly.

**The essential requirements for re-registration are given below:**

1. Students must have passed/promoted or submitted the examination form in 1<sup>st</sup> semester.
2. All outstanding dues must be clear.

**The step-wise re-registration process is given below:**

- Step-1. Students need to get a no dues receipt from counter no. 2.
- Step-2 Download the re-registration form available on the website (Students may find the Re-registration form on the bottom page of this notice).
- Step-3. Duly fill out the re-registration form and submit it at Reception-2 (2<sup>nd</sup>-floor of the A-block)

**Note: The Re-Registration for the higher semester is essential to attend the classes and other academic activities.**

Principal  
BITT Polytechnic  
Getlatu, Ranchi

**Principal**

**BITT Polytechnic**

Copy to,

1. Hon'ble Chairman, BITTGOI
2. Principal
3. Assistant Registrar
4. All HoDs
5. Controller of Examinations
6. Accounts Department
7. Workshops
8. Library
9. Notice Board



# BITT POLYTECHNIC

(Approved by AICTE, New Delhi & Affiliated to Jharkhand University of Technology, Ranchi)  
RUN AND MANAGED BY BIRSA INSTITUTE OF TECHNOLOGY (TRUST) - BITT

Getlatu, Ranchi-835217

## APPLICATION FOR Re- REGISTRATION FOR SEMESTER \_\_\_\_\_

ACADEMIC YEAR : \_\_\_\_\_

Name of Student : \_\_\_\_\_

Father's Name : \_\_\_\_\_

Course/Branch/Section : \_\_\_\_\_

Session : \_\_\_\_\_

Registration No. : \_\_\_\_\_

Category (Gen/BC-I/BC-II/SC/ST) : \_\_\_\_\_

Permanent Address : \_\_\_\_\_

\_\_\_\_\_ PIN \_\_\_\_\_

Communication Address: \_\_\_\_\_

\_\_\_\_\_ PIN \_\_\_\_\_

Mobile No.: \_\_\_\_\_ (Self) \_\_\_\_\_ (Parents)

E-Mail Id: \_\_\_\_\_

### INSTITUTIONAL DUES (To be filled by Account Department)

Semester fee dues : \_\_\_\_\_ Library Dues : \_\_\_\_\_

Any other dues (specify) : \_\_\_\_\_ Remark: \_\_\_\_\_

Endorsement by (Signature of Staff) : \_\_\_\_\_ Date : \_\_\_\_\_

### UNDERTAKING

- I promise to abide by all the rules and regulations of the Institute and Jharkhand University of Technology (JUT).
- I will make sure that I will attend minimum 75% of total Lectures/Periods in Theory/Practical/Tutorial/Project Work separately in each and every subject of the semester.
- I have read and understood the Examination Regulations of Jharkhand University of Technology (JUT), Ranchi.
- The above information given by me is true and if at any stage it is found incorrect then my semester registration will be cancelled.

Date: \_\_\_\_\_

(Signature of Student)

COLOUR PHOTO

\* Registration confirmation is subject to the declaration of result and eligibility for promotion in semester \_\_\_\_\_ as per JUT norms.

**Academic Performance (with attachment)**

Semester	Percentage Marks Obtained	TR/Mark sheet attached (Yes/No/NA)
I		
II		
III		
IV		
V		
VI		

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**FOR OFFICE USE**

The particulars given above are verified and found correct. Recommended to attend the class of semester \_\_\_\_\_.

**(Dated Signature & Name of authorized Staff)**

**(Dated Signature & Name of HOD)**

Allowed to attend the class.

**PRINCIPAL**